



**CITY OF HARVEY**  
**Mayor Eric J. Kellogg**  
15320 BROADWAY AVENUE  
HARVEY, IL 60426  
(708) 210-5385 – PHONE

## **REQUEST FOR PROPOSAL**

### **DEMOLITION - CDBG**

**PROPOSAL DUE: WEDNESDAY, AUGUST 7, 2013 – 10:00A.M**

The City of Harvey, Illinois, a grantee of Community Development Block Grant (CDBG) through the US Department of Housing and Urban Development and Cook County, is seeking proposals for DEMOLITION AND REMOVAL OF BUILDINGS AND APPURTENANCES WITH CONTAMINATED WASTE, DISCARDED BUILDING MATERIALS AND ASSORTED DEBRIS.

The proposed project will require full compliance with all relevant Federal regulations (i.e. Davis-Bacon, Equal Employment Opportunity, etc.), as well as State, County and local regulations.

**Submit one original, sealed proposal by 10:00a.m., Wednesday, August 7, 2013 to the City Clerk's Office, 15320 Broadway Avenue, Harvey, IL 60426. NO POSTMARKS ACCEPTED. All responses must be clearly marked, "DEMOLITION - CDBG,"** and shall be delivered between 9:00 a.m. to 5:00 p.m., Monday through Friday, except holidays. The final contract for the aforementioned services will be negotiated through a City review and negotiation process. Proposals will be read aloud on the same day at 10:00am. The approved proposal will be announced at the next official City Council meeting following the bid opening.

Bidders must conduct a personal examination of the proposed work for actual conditions and requirements of the Scope of Work. A pre-bid meeting will be held on **Wednesday, July 31, 2013** at 10:00a.m. Bidders should contact the City at 708.210.5385 and leave a message to confirm their participation in the pre-bid meeting. Bidders shall not at any time after submission of the proposal, dispute or assert that there was any misunderstanding with regard to the nature of any work to be completed.

The bidder is specifically advised that the City of Harvey is a sub-grantee of the County of Cook for a grant made pursuant to the Housing and Community Development Act of 1974, pursuant to an agreement entered into and between the County of Cook and the City of Harvey. Payments to the awarded contract will be made by the City of Harvey only after it has received funds to make such payments from the County of Cook in accordance with the terms of the aforesaid agreement.

Bid packets can be picked up at City Hall located at the lower level, 15320 Broadway Avenue, Harvey, Illinois or downloaded at [cityofharvey.org](http://cityofharvey.org). For questions or additional information, please contact Rhonda Hardemon, Grant Administrator at (708) 210-5385.



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## RFQ COVER SHEET

Yes/No

Has your company operated at least 1 year without interruption?

Has an owner of your company been convicted of a crime within past 10 years?

Does any employee or official of the City have any financial or other interest in the company?

Does your company maintain General Liability Insurance of at least \$1,000,000? Please provide a copy of the certificate as part of the bid.

Are there any claims pending against this insurance policy? If yes, describe:

List similar projects.

<u>Address</u>	<u>Amount</u>
_____	\$ _____
_____	\$ _____
_____	\$ _____

Can company satisfy performance and payment bond requirements? If yes, please provide evidence of bonding capacity with bid packet. NOTE: A 10% Bid Bond must be submitted with your bid.

Has company been in bankruptcy, reorganization or receivership in the last five years?

Has company been disqualified by any public agency from participation in public contracts?

Is your company licensed to do business in the State of Illinois? Please provide proof with bid.

*The undersigned hereby accepts the terms and conditions as set forth herein. This page must be signed and dated by a representative legally authorized to bind the firm and submitted as part of the bid packet.*

COMPANY NAME \_\_\_\_\_

AUTHORIZED SIGNATURE \_\_\_\_\_

EMAIL \_\_\_\_\_ PHONE \_\_\_\_\_

DATE \_\_\_\_\_



**EQUAL EMPLOYMENT OPPORTUNITY COMPLIANCE CERTIFICATION**

As used in this certificate the term "Subcontract" includes the term "purchase order" and all other agreements effectuating purchase of supplies or services. If this certificate is submitted as part of a bid or proposal the term "Seller shall be deemed to refer to the Bidder or Offerer, or Subcontractor or Supplier. This certificate shall be renewed annually. Notwithstanding the foregoing, the certifications made herein shall remain applicable until completion of all non-exempt Contracts/Subcontracts awarded while this certificate is in effect. The undersigned Seller certifies the following to the City of Harvey hereinafter referred to as Buyer:

**A. REPORTS:** Within thirty (30) days after Buyer's award to Seller of any Contract/Subcontract and prior to each March 31 thereafter during the performance of work under said Subcontract, the Seller shall file Standard Form 100, entitled "Equal Employment Opportunity Employer Information Report EEO-1" in accordance with instructions contained therein unless Seller has either filed such report within twelve (12) months preceding the date of the award or is not otherwise required bylaw or regulation to file such a report.

**B. PRIOR REPORTS:** Seller, if it has participated in previous Contract or Subcontract subject to the Equal Opportunity Clause (41 C.F.R.) Sec. 60-1-4 (a) (1) through (7), or the clause originally contained in Section 301 of Executive Order No. 10925, or clause contained in Section 201 of the Executive Order No. 11114, has filed all required compliance reports. Seller shall obtain similar representations indicating submission of all required compliance reports, signed by proposed Subcontractors, prior to awarding Subcontracts not exempt from the Equal Opportunity Clause.

**C. CERTIFICATION OF NONSEGREGATED FACILITIES:** Seller certifies that it does not maintain or provide for its employees any segregated facility at any of its establishments, and that it does not permit its employees to perform their services at any location, under its control where segregated facilities are maintained. Contractor certifies further that it will not maintain or provide for its employees any segregated facilities at any of its establishments and that it will not permit its employee to perform their services at any location, under its control where segregated facilities are maintained. Seller agrees that a breach of this certification is a violation of the Equal Opportunity Clause in this certificate. As used in this certification, the term "segregated facilities" means any waiting rooms, work area, rest rooms and wash rooms, restaurants and other eating areas, time clocks, locker rooms, and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, color, religion, or national origin, because of habit, local custom or otherwise.

Contractor further agrees that (except where it has obtained identical certifications from proposed Subcontractors for specific time periods) it will obtain identical certifications from proposed Subcontractors prior to the award of Subcontracts exceeding \$10,000.00 which are not exempt from the provisions of the Equal Opportunity Clause; that it will retain such certifications in its files; and that it will forward the following notice to such proposed Subcontractors (except where the proposed Subcontractors have submitted identical certifications for specific time periods): NOTICE TO PROSPECTIVE SUBCONTRACTORS OF REQUIREMENT FOR CERTIFICATIONS FOR NONSEGREGATED FACILITIES. A certification on Nonsegregated Facilities, as required by Section 60-1.8 of Title 41 of the Code of Federal Regulations, must be submitted prior to the award of a Subcontract exceeding \$10,000.00 which is not exempt from the provisions of the Equal Opportunity Clause. (Note: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001).

**D. AFFIRMATIVE ACTION COMPLIANCE PROGRAM:** Prior to one hundred twenty (120) days after receipt of any Subcontract in the amount of \$50,000.00 or more from Buyer, if it has fifty (50) or more employees and is not otherwise exempt under 41 C.F.R. Part 60-1, shall have developed for each of his establishments a written affirmative action compliance program as called for in 41 C.F.R. Sec. 60-1.40. Seller will also require its lower-tier Subcontractors who have fifty (50) or more employees and receive a Subcontract of \$50,000 or more and who are not otherwise exempt under 41 C.F.R. Part 60-1 to establish written affirmative action compliance programs in accordance with 41 C.F.R. Sec. 60-1.40.

**E.** Seller certifies that it is not currently in receipt of any outstanding letters of deficiencies, show cause, probable cause, or other such notification of noncompliance with EEO regulations.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Company Name: \_\_\_\_\_

By: \_\_\_\_\_ Title: \_\_\_\_\_

**NOTE: CONTRACTOR MUST COMPLETE THIS FORM  
AND SUBMIT ALONG WITH FINAL BID!!!**





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## **BID DOCUMENT**

### **DEMOLITION – CDBG**

The undersigned proposes, in accordance with the terms of the contract documents, to perform and complete in a workmanlike manner the DEMOLITION AND REMOVAL OF BUILDING AND APPURTENANCES, DISCARDED BUILDING MATERIALS AND ASSORTED DEBRIS, from the addresses listed below; furnishing all required labor, tools, machinery, materials and facilities for demolition, hauling and disposal of debris at the following stated price:

**Absolutely NO debris is to be buried on site. All debris identified as containing asbestos or lead shall be removed and disposed of as contaminated waste and not in a landfill.**

PROPERTY ADDRESS	DEMOLITION UNIT PRICE (TO INCLUDE DEMOLITION)
15226 ASHLAND AVE.	\$
16107 FINCH AVE.	\$
14725 MYRTLE AVE.	\$
557 E. 149 <sup>TH</sup> ST.	\$
131 E. 158 <sup>TH</sup> ST.	\$
16010 PARK AVE.	\$
<b>TOTAL BID AMOUNT</b>	\$

**NOTE: A 10% BID BOND MUST BE SUBMITTED WITH YOUR BID!!!**

FULL LEGAL NAME OF FIRM \_\_\_\_\_

AUTHORIZED SIGNATURE \_\_\_\_\_

TELEPHONE # \_\_\_\_\_

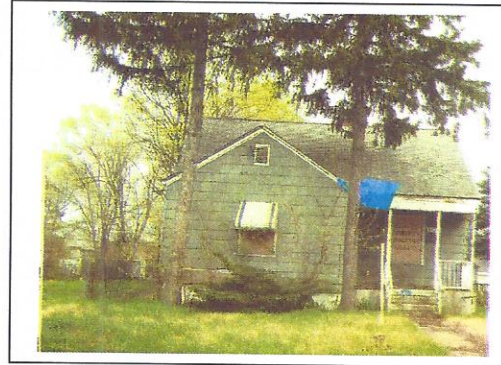
DATE \_\_\_\_\_

# DEMOLITION LIST – CDBG PROJECT #10-019

557 E. 149<sup>th</sup> Street



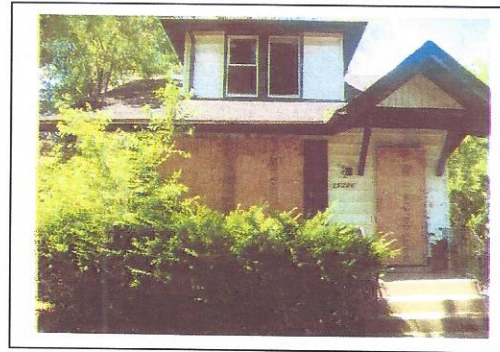
14725 Myrtle



131 E. 158<sup>th</sup> St.



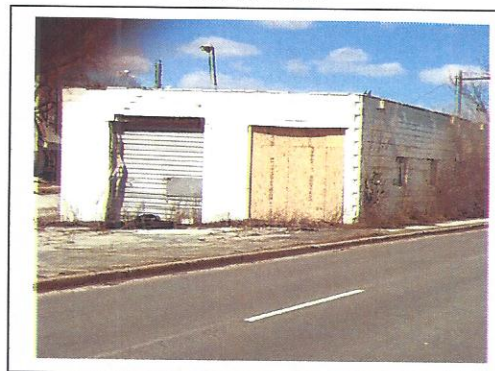
15226 Ashland



16107 Finch



16010 Park





SB Enterprises Inc.  
 1401 E. 79<sup>th</sup> St  
 Chicago, IL 60619  
 773-221-7221  
 773-221-7272

Project Date: 07/09/13

## Asbestos Bulk Sample Field Summary

Client: City of Harvey      Location: Vacant Residential Property      Project #: 334-3  
 Address: 15226 Ashland Ave, Harvey, IL 60426      Inspector: Beinville Brooks #100-10882

HSA #	Material Description	Location	Approx. Quantity	ACM Yes/No	Comments
BB62713-MDA	Drywall w/Tape & Compound	Throughout	N/A	No	
BB062713-MFA	Linoleum – Gray	Throughout 2 <sup>nd</sup> Floor	600 S. F.	Yes	This material is located on a wood Floor
BB62713-SPA	Plaster w/Smooth Texture	Throughout	N/A	No	
BB62713-MFB	Floor Tile w/Mastic -	2 <sup>nd</sup> Floor Washroom	46 S. F.	No	
BB62713-MRA	Roofing Material	Roof	N/A	Assumed	

Inspection performed for:  
**CITY OF HARVEY**  
 15320 Broadway Ave  
 Harvey, IL 60426  
 SBE Project # 334-3

SB Enterprises Inc.  
 1401 E. 79<sup>th</sup> St  
 Chicago, IL 60619  
 773-221-7221  
 773-221-7272

Project Date: 07/09/13

## Asbestos Bulk Sample Field Summary

Client: City of Harvey      Location: Vacant Residential Property      Project #: 339-6  
 Address: 16107 Finch Ave, Harvey, IL 60426      Inspector: Beinville Brooks #100-10882

HSA #	Material Description	Location	Approx. Quantity	ACM Yes/No	Comments
BB62713 -MDA	Drywall w/Tape & Compound	Throughout	N/A	No	
BB62713 -MFA	9X9 Floor Tile	Throughout	800 S. F	No	
BB62713 -MRA	Roofing Material	Roof	N/A	Assumed	

Inspection performed for:  
**CITY OF HARVEY**  
 15320 Broadway Ave  
 Harvey, IL 60426  
 SBE Project # 339-6

SB Enterprises Inc.  
 1401 E. 79<sup>th</sup> St  
 Chicago, IL 60619  
 773-221-7221  
 773-221-7272

Project Date: 07/09/13

### Asbestos Bulk Sample Field Summary

Client: City of Harvey      Location: Vacant Residential Property      Project #: 334-4  
 Address: 14725 Myrtle Ave, Harvey, IL 60426      Inspector: Beinville Brooks #100-10882

HSA #	Material Description	Location	Approx. Quantity	ACM Yes/No	Comments
BB62813 -MDA	Drywall w/Tape & Compound	Throughout	N/A	No	
BB62813 -MFA	Floor Tile w/Mastic – Beige	Front Entrance and Front Living Room	240 S. F	Yes	
BB62813 -MRA	Roofing Material	Roof	N/A	Assumed	

Inspection performed for:  
**CITY OF HARVEY**  
 15320 Broadway Ave  
 Harvey, IL 60426  
 SBE Project # 334-4





SB Enterprises Inc.  
 1401 E. 79<sup>th</sup> St  
 Chicago, IL 60619  
 773-221-7221  
 773-221-7272

Project Date: 07/09/13

## Asbestos Bulk Sample Field Summary

Client: City of Harvey      Location: Vacant Residential Property      Project #: 334-1  
 Address: 131 E. 158<sup>th</sup> St, Harvey, IL 60426      Inspector: Beinville Brooks #100-10882

HSA #	Material Description	Location	Approx. Quantity	ACM Yes/No	Comments
BB62613 -MDA	Drywall w/Tape & Compound	Throughout	N/A	No	
BB62613 -MFA	Linoleum – Beige	Kitchen	600 S. F.	No	
BB62613 -MCA	2x4 Lay-In Ceiling Tile – White w/Fissure Pattern	Front Room	160 S. F.	No	
BB62613 -SPA	Plaster w/Smooth Texture	Throughout	N/A	No	
BB62613 -MRA	Roofing Material	Roof	N/A	Assumed	





## SPECIAL CONDITIONS

### **SC-01 – LOCATION AND DESCRIPTION**

The street address of buildings to be abated and removed under this contract are listed on the attached bid document. Only structures listed on the bid document should be removed along with clearance of the lot.

### **SC-02 – BID AND PERFORMANCE BOND**

Contractors will be required to furnish a bid bond or surety check in the amount of 10% of the bid amount. A surety check has to be on a bank drawn check. Bid bonds and surety checks will be returned to all unsuccessful bidders. The successful bidder will be required to furnish a performance bond in the full amount of the contract, prior to starting work.

### **SC-03 – LICENSING REQUIREMENTS**

Upon award, the Contractor shall get licensed with the City of Harvey with insurance coverages of at least \$1,000,000.00. A \$20,000 surety bond will be required for a Contractor interested in being licensed beyond the project specific contract award.

### **SC-04 – AWARD OF CONTRACT**

The City of Harvey will award the contract to the lowest qualified responsible bidder. The City of Harvey will give great consideration to local Contractors. If the lowest and most qualified bidder is not from Harvey, the Contractor will be required to make provisions to hire Harvey residents, when there are positions to be filled, in an effort to qualify for the contract.

### **SC-05 – PAYMENT**

Payment will be made upon receipt of funds from Cook County and satisfactory approval by the City of Harvey and its agents and presentation of all required invoices, authorized payout and lien waver forms. Minimal timeframe for payment of approved invoices is 45 days.

### **SC-06 – AUTHORIZATION TO PROCEED**

Under NO CONDITIONS shall the Contractor start demolition without receipt of award and proper authorization to proceed. **No demolition is to be started on any buildings until Contractor is notified, in writing, of the contract award and a respective "NOTICE TO PROCEED" is issued.** Demolition work will not take place until asbestos testing is completed on buildings.

### **SC-07 – TERMINATION**

All contracts are subject to cancellation upon written notice, allowing thirty (30) days notification for termination of such contract.

### **SC-08 – INDEMNITY**

Contractors shall indemnify and forever keep and hold harmless the City of Harvey, its agents, officials and employees against any and all claims for injuries, death, loss damages, claims of every type, nature and description, patent claims, suits, liabilities judgments, costs and expenses in consequence of the granting of the contract which arise through or occur as a result of the alleged negligence or omission of the Contractor or employees, agents, servants, subcontractor and suppliers, in connection with the performance of Contractor's work or supplying of material, or of any subcontractor of said Contractor and such subcontractor's employees, agents and servants in performance of work, or supplying materials.

The Contractor shall at his own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising from the foregoing or incurred in connection therewith in the defense of the said City of Harvey, its agents, officials, and employees and the Contractor further agrees that in the event a judgment should be entered against the City of Harvey, as a result of the negligence and omission herein above described, that it shall satisfy same including but without limitation on the foregoing all costs and interest in connection therewith.



The Contractor expressly understands and agrees that any performance bond or insurance protection required of this Contractor, or otherwise provided by Contractor, shall in no way limit the responsibility of indemnifying, keeping and holding harmless and defending the said City, its agents, officials and employees, as herein above provided.

### **SC-09 – SCOPE OF WORK**

The scope of work consists of the following:

1. Removal and proper disposal of all materials identified in analysis reports as contaminated and containing asbestos or lead. The demolition of the structures identify as containing asbestos or lead shall be completed as containing contaminated waste and no materials shall be disposed of in a landfill. A licensed asbestos contractor is required to be on site to supervise process and ensure compliance with federal, state and local regulations.
2. Demolition and removal of buildings and structures on named addresses including foundation walls, columns, floors, piers and partitions down to demolition grade;
3. Removal of concrete brick, stone, or wood, driveways, trees, stumps, retaining walls, and stoops, foundation and basement thirty six (36) inches below existing grade or basement floor whichever is greater;
4. Site shall be brought up to grade with suitable clean grandular material and final two (2) inches shall be pulverized top soil;
5. Removal of all fences, posts, signs, debris, trash, refuse lying on the parcel, and all other incidentals and collateral work necessary to complete the removal of building or buildings, leveling of the site as herein specified.

### **SC-10 – SEALING OF ABANDONED WATER WELLS**

If any abandoned water wells are located on any of the properties described in these specifications and contract documents, the Contractor shall comply with the "Illinois Water Well Construction Code," Section 920.120 Abandoned Wells. Special attention is directed to the requirement for the preparation and filing of a Water Well Sealing Form. In addition to the Illinois Department of Public Health, forward a copy of said form to Demolition Specialist, Cook County Department of Planning and Development, 69 W. Washington Suite 2900, Chicago, Illinois 60602

### **SC-11 – USE OF FILL REQUIREMENTS**

Material which, in the opinion of the City, is not suitable for use as fill, shall not be used and shall be removed from the site at no additional cost to the City. The Contractor shall acquire any additional material necessary to complete the filling specified without any additional compensation therefore. Any and all debris in excess of that required for fill shall become the property of the Contractor and shall be hauled away from the site. Debris used as fill material shall contain no portion or section or rubble.

The material used for the two (2) inches topping shall consist of pulverized black dirt or top soil. Finished grading of the top two (2) inches shall contain no fill material with surface area or diameter in excess of one (1) inch. Said fill shall cover the lot area and be graded to reasonably neat and compacted level, to the required finish grade.

The demolition grade shall be the surface extending from the top of the street or sidewalk to the top of the surface at the rear of the parcel; provided, however, that where the lot surface is more than (1) foot below the street grade, the demolition grade shall be the grade of the lot surface. All projecting pipes, posts, splinters, lumber, glass, sheet metal and all other debris shall be removed.

All public sidewalks and alleys shall be left in place unless otherwise ordered and authorized by the City of Harvey. Any sub-sidewalk and vault spaces shall be filled sufficiently to prevent settlement to such sidewalks. Foundations, walks, piers, or columns supporting such sidewalks shall not be removed or disturbed.



### **SC-12 – NEED FOR ADDITIONAL FILL**

Demolition of structures on depressed lots (in excess of one 1 foot) may require the addition of satisfactory fill to the site to property grade and finish same. Any vaulted walks shall be filled sufficiently to prevent settlement to such walks. Adequate fill, properly topped, shall be provided to slope the grade from the depressed lot level up to the public walk and alley grades. Such grading shall be pitched not less than five (5) feet of horizontal run for each foot of vertical fire.

### **SC-13 – PERMITS**

The Contractor is required to secure all required Cook County Demolition Permits, prior to starting work. The City of Harvey permit fees will be waived for this project, but permit applications must be submitted and all Contractors and Subcontractors must have a City of Harvey license.

### **SC-14 – TRAP DOORS, GRATING, ETC.**

The Contractor shall remove any coal hole covers, trap doors, sidewalk lights, gratings, and similar appurtenances that occur in the public sidewalk adjacent to the buildings to be removed. The openings left in the sidewalks thereby shall be filed within four (4) inches of the top of the adjoining sidewalk and covered with not less than four (4) inches of compacted gravel or granulated cinder-fill-graded and pitched to the elevation of the elevation of the adjacent walks.

Frames for the aforesaid appurtenances shall be removed from the sidewalk area if the condition of such frames is detrimental to the public safety. The Contractor shall not remove, damage or disturb the vaults or other appurtenances of private utilities.

### **SC-15 – WATER / SEWER CONNECTIONS**

The Contractor **shall order the water disconnection at the watermain and perform the capping of the sewer line.**

It will be the responsibility of the Contractor to meet with the water department officials to determine how many water services are to be cut off. Water shall be terminated at the meter vault or roadway (curbstop). The sewer shall be sealed water tight with a clay disc mortored in place or with a concrete plug.

### **SC-16 – SAFETY PRECAUTIONS**

The Contractor shall avoid hazards to persons and property, and interference with the use of adjacent buildings or interruption of free passage to and from such buildings. Care shall also be taken to prevent the spread of dust and flying particles. After work is started on the buildings, the work on each building shall be continued to completion promptly and expeditiously. On completion of work at each building, premises shall be left in a satisfactory condition. The cleaning up of the premises shall include the removal and disposal of any rubbish, refuse or other trash lying within the parcel area, whether or not such conditions have resulted from operations under this contract.

### **SC-17 – UTILITY SERVICES**

Prior to the commencement of work on the buildings, the Contractor will check all utilities, including electric, telephone, water and gas service for shut off in accordance with the requirements and regulations of the utility companies. **It shall be the responsibility of the Contractor to arrange for disconnection and/or removal of all utilities, including sewer and water service.** Any damage to the utility services that remain shall be repaired at the expense of the Contractor.

The sewers at all locations shall be dug down to the sewer and sealed, marked and capped (so there will be no leaks) at the inside line of the sidewalk.



### **SC-18 – BURNING**

The Contractor, representative nor employees shall burn or cause to be burned, at any time, within the site of the work, any paper, wood or other combustible refuse, waste or other materials resulting from wrecking or other operations.

### **SC-19 – USE OF EXPLOSIVES**

The use of explosives in the performance of the work under this contract will be strictly prohibited.

### **SC-20 – DAMAGE OR THEFT**

It is expressly understood and agreed by the Contractor that the City of Harvey does not assume any responsibility for any building or contents thereof, including but not limited to salvageable furnishings, fixtures or attachments of whatever kind or nature being in the same condition as existed at the time of advertising for bids or thereafter. The City shall in any event not be liable to Contractor for any loss, destruction, theft or removal of any property from the premises, nor shall Contractor be entitled to any allowance or other claim against the City shall any of said acts occur.

### **SC-21 – TIME OF PERFORMANCE**

Work shall start within ten (10) calendar days of the date of notification to proceed. Work shall be completed no later than the time subscribed in the contract to be executed with the City of Harvey. Failure to complete work within specified time will result in forfeiture of performance bond.

### **SC-22 – PENALTY**

Failure to perform in accordance with the special conditions is cause for disqualification on all pending and future City demolition work. Time is of the essence.

### **SC-23 – CANCELLATION**

The City of Harvey shall have the right to cancel any contract awarded, on which demolition has not started, if a court decree of demolition previously entered has been stayed or vacated by the courts. The City shall not be liable for cancellation of any demolition contract it awards if the building or structure is demolished or is being demolished under a contract by the owner or a third party.

### **SC-24 – SUBLETTING**

The Contractor shall certify that the work will not be sublet to others, and that he/she will perform the entire work with his/her own force, with the exception of asbestos abatement work specified in SC-09-1 Scope of Work and SC-12 Sealing of Abandoned Water Wells, when applicable.

**NOTE: The City of Harvey reserves the right to reject any or all bids.**