



CITY OF HARVEY

CHRISTOPHER J. CLARK, MAYOR

Dear Place of Worship:

Please be advised, all places of worship are required to renew their public safety registration by April 30th for the upcoming 2023-2024 term. Applications are now being accepted at City Hall (lower level) in the Building and Inspectional Services Department. Failure to provide required information and fees to renew registration by the deadline will result in a \$2,500.00 per day non-negotiable penalty.

In that the public safety registration renewal process has typically been bureaucratic, cumbersome, and procedurally long, we are implementing a **NEW POLICY** for the 2023-2024 renewal term. Under the new policy, applicants will be issued their public safety sticker upon receipt of the following three items: **(1) Renewal Application (fully completed and signed), (2) Valid Photo ID, (3) Questionnaire (fully completed and signed)**. However, the issuance of the public safety sticker is conditional upon compliance with all City Codes and Ordinances, State and Federal Laws, and the results of any required inspections. **This means, applicable and current insurance, licenses, deeds and/or lease documents must be maintained onsite for verification upon request. The penalty for non-compliance shall be \$2500.00 per day.**

We hope you see as we do, the value of your investment along with the ease of this new policy. For your convenience, a copy of the 2023-2024 public safety registration renewal application is enclosed. If you have any questions, please email planning@cityofharveyil.gov.

Kind regards,

Building and Inspectional Services