



**CITY OF HARVEY**  
PLANNING DEPARTMENT  
15320 BROADWAY AVENUE  
HARVEY, IL 60426  
(708) 210-5300 – PHONE  
(708) 210-5368 – FAX

<b>ITEMS TO BE SUBMITTED WITH REQUEST:</b>
Copy ID
Payment

Pursuant to the Chapter 15 of the City of Harvey’s Municipal Ordinance Point of Sale Inspection are hereby required.

Property Owner: \_\_\_\_\_ Date: \_\_\_\_\_

Owner Address: \_\_\_\_\_ Phone: \_\_\_\_\_

Address of Property: \_\_\_\_\_ Email: \_\_\_\_\_

Property Type:       Residential       Commercial      PIN: \_\_\_\_\_

Actual Use of Property: \_\_\_\_\_ Number of Dwelling Units: \_\_\_\_\_ Total Number of Occupants: \_\_\_\_\_

**The following is hereby acknowledged by placing an (X) on the appropriate line.**

- To the best of my knowledge there are no unpaid sewer and water charges outstanding.
- To the best of my knowledge there are no unpaid citations on the property.
- To the best of my knowledge there are no open permits on the property.
- An inspection fee of 300.00 has been assessed to the owner of the Commercial property and \$25.00 for each additional unit(s). A \$100.00 fee will apply for any necessary reinspection(s).
- An inspection fee of \$150.00 has been assessed for a single unit in a residential structure and \$25.00 for each additional unit(s). A \$100.00 fee will apply for any necessary reinspection(s).

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*\*\*\*OFFICE USE ONLY\*\*\*\*\*

Date of Scheduled Inspection: \_\_\_\_\_ Assigned Inspector: \_\_\_\_\_

\*All inspections are scheduled either in the morning from 9:30am-12:00pm or the afternoon from 1:30pm – 4:00pm.

Someone over the age of 18 needs to be present. The inspector will call 30 minutes prior to arrival.

I understand that if payment is not received prior to the above inspection date this scheduled inspection will be cancelled until payment is received.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

In passing a POINT OF SALE INSPECTION, the City of Harvey does not intent to, nor does it warrant, insure of guarantee to the holder thereof to his or her assignee or to any other interested person, that there are no violations of any of the Ordinances of the City of Harvey, laws of the State of Illinois or the laws of the United States of America, which may pose a danger with respect to the health or safety of any tenant or occupant.