



CITY OF HARVEY

Planning & Zoning Department
15320 Broadway Avenue
Harvey, IL 60426
Phone: 708-210-5346
Email: planningandzoning@cityofharveyil.gov

PLANNING & ZONING COMMISSION ZONING VARIANCE APPLICATION

PART 1: INTRODUCTION

Please complete and submit this Application along with the required documents and make payment for the application fee (\$300) and public hearing fee (\$100) of \$400. Upon staff determination that application is complete, a public hearing will be scheduled requesting your participation.

PART 2: APPLICANT INFORMATION

	APPLICANT/DEVELOPER	PROPERTY OWNER (If different)
Name:		
Position:		
Company:		
Address:		
City/State/Zip:		
Phone:		
Email:		

PART 3: PROPERTY INFORMATION

Street Address: _____ Tax Parcel Number (PIN): _____

Legal Description: _____

When did the owner acquire said property? _____

Is the applicant in the process of purchasing the property? ☐ Yes ☐ No

If so, is the purchase/lease contingent on approval of the special use? ☐ Yes ☐ No

PART 4: ZONING DETAIL

What is the zoning classification of the subject property? _____

Is your property presently conforming? ☐ Yes ☐ No (non-conforming) If non-conforming, please explain below:

What is the surrounding zoning and land use?

	Zoning District	Land Use
North		
East		
South		
West		

What is being requested and why? Please attach another sheet if necessary.

PART 5: STANDARDS TO MEET

Per City of Harvey Code 16-04-380 - The planning and zoning commission (PZC) shall consider applications only for such variance from provisions of this title as will not be contrary to the public interest where, because of special conditions, a literal enforcement of the provisions of this title will cause unnecessary hardship. As to each variance that is granted, the PZC may impose such conditions on the exercise of such variance as it may deem available. No variance shall be granted by the PZC unless it specifically finds the following four standards below.

Please describe in your own words how this request meets these standards. Attach additional pages as needed.

Standard	Evidence to Support Meeting Standard
1. Granting the variation would be consistent with the intent and purpose of Title 16 (the zoning code).	
2. Special conditions and circumstances exist which are peculiar to the land involved and which are not applicable to other lands or structures in the same zoning district.	
3. Literal interpretation of the provisions of this title would deprive the applicant of the rights commonly enjoyed by other properties in the same district under the provisions of this title.	
4. The special conditions and circumstances do not result from any action or inaction by the applicant.	

PART 5: SIGNATURE

Any person who shall knowingly make or cause to be made, conspire, combine, aid, assist in, agree to, arrange for, or in any way procure the making of a false or fraudulent application affidavit, certificate or statement, shall be guilty of a misdemeanor as provided by statute by the State of Illinois.

Name of applicant: _____ Signature: _____ Date: _____

Name of owner: _____ Signature: _____ Date: _____