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**Christopher J. Clark, Mayor
CITY OF HARVEY**

**REQUEST FOR QUALIFICATIONS ("RFQ")
FOR PROFESSIONAL ENGINEERING SERVICES**

DIXIE HIGHWAY CORRIDOR IMPROVEMENT PROJECT

FIVE (5) HARD COPIES OF THE RESPONSE TO BE SUBMITTED

**RFQ#: 2025-10-01
October 13th, 2025**

All responses shall be delivered to:
City of Harvey
Ms. Corean Davis, City Administrator
15320 Broadway Ave
Harvey, IL 60426

RESPONSES MUST BE RECEIVED NO LATER THAN 4:00 PM, ON OCTOBER 23rd.

REQUEST FOR QUALIFICATIONS DIXIE HIGHWAY CORRIDOR IMPROVEMENT PROJECT

The City of Harvey requests Statements of Qualification (SOQ) to provide professional engineering/planning services from consultants for the completion of the Dixie Highway Corridor roadway redesign. Qualifications submissions will be accepted until **4:00 pm, October 23rd** SOQ's received after that date and time will not be considered. SOQ's will be reviewed by the City of Harvey evaluation team.

All SOQ's hard copies shall be submitted in a sealed envelope and identified on the outside as:

CITY OF HARVEY, IL DIXIE HIGHWAY CORRIDOR IMPROVEMENT PROJECT

SOQ's shall be delivered to the City of Harvey, at the City Hall at 15320 Broadway Ave Harvey, IL 60426. All SOQ's will be scored and ranked with the highest rated firm being awarded a contract.

Purpose

The purpose of this RFQ is to invite SOQs from qualified engineering consultants to provide roadway design and community engagement services. The Phase I Engineering Design will cover a 2.83-mile section of Dixie Highway, extending from 139th Street to 159th Street, on behalf of the City of Harvey, Cook County, IL.

Project Overview

The Dixie Highway Corridor Improvement Project encompasses Phase I Engineering Design for a proposed multi-use highway extending from 139th Street to 159th Street in the City of Harvey. This project is designed to enhance access for motorists, pedestrians, and bicyclists by incorporating key elements such as structural pavement reconstruction, truck access improvements, traffic signal installations, water and sewer replacements, street lighting, a multi-use side path, and additional pedestrian amenities along the corridor. The improvements aim to enhance multimodal functionality, safety, and the overall streetscape aesthetics.

Funded through the Illinois Surface Transportation Program, the project will connect with existing sidewalks and roadway segments, integrating seamlessly with the broader street network (see attached exhibit). While the multi-use road is expected to stay within the current utility right-of-way, some additional right-of-way acquisition may be necessary based on the finalized alignment.

Scope of Work

The selected consultant(s) will be responsible for delivering the necessary design and community engagement components for the Phase I Engineering Design of the Dixie Highway Corridor Improvement Project, in collaboration with the Illinois Department of Transportation. Project due diligence will include land surveying, geotechnical investigation, right-of-way coordination, stormwater management, pavement management, and road alignment. In addition, the consultant(s) will facilitate community engagement activities to ensure public involvement in the design process. As the project is grant-

funded, the consultant(s) will also assist with grant management and administration.

Proposed Tasks:

- **Project Preparation and Coordination:**
 - Project Due Diligence
 - Right-of-Way Coordination
 - Community Engagement
 - Grant Management & Administration
- **Technical Studies and Compliance:**
 - Geotechnical Engineering
 - Land Surveying
 - IDOT Compliance Support
- **Design and Engineering:**
 - Roadway Alignment and Geometry
 - Detailed Grading
 - Plan & Profiles
 - Pavement Design
 - Waterline Replacement
 - Sewer Line Replacement
 - Sidewalks
 - High-Visibility Crosswalks
 - ADA Facilities
 - Bike Lanes
 - Street Lighting
 - Stormwater Bump-Outs
- **Project Oversight:**
 - Project Management

Insurance Requirements

The selected consultant shall provide at its own cost the following forms of insurance through the completion of the contract period:

- Commercial General Liability (CGL) coverage with limits of liability not less than \$1,000,000 per occurrence and not less than \$2,000,000 annual aggregate.
- Commercial Liability Umbrella coverage with limits of liability not less than \$2,000,000.
- Comprehensive Automobile Liability coverage with limits not less than \$1,000,000 per incident.
- Workers' Compensation and Employers' Liability.

The City of Harvey shall be named as an additional insured on the policies required above. The selected consultant shall furnish certificates of insurance to the City and corresponding policy endorsement setting forth the required coverage herein prior to entering any project areas or commencing any work. Such policies shall contain an endorsement requiring the carrier to give at least ten days prior notice of cancellation to the City. All insurance required by this contract shall be primary and non-contributing to any insurance maintained by the City. This policy may not include any exclusion for IL Labor Laws, injury to employees or to subconsultants. Any subconsultants shall have an unmodified Commercial General Liability policy without limitation with respect to Employers Liability and injury to independent contractors. The consultant agrees to cause each subconsultant to furnish the City with copies of certificates of insurance and the corresponding policy endorsements setting forth the required coverage

herein prior to any such consultant entering any project area or commencing any work.

Non-Collusion Certification

By submission of this response, each bidder and each person signing on behalf of any bidder certifies under penalty of perjury, that to the best of their knowledge and belief:

1. No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

Statement of Qualifications Requirements

Qualifications should be submitted in hard copy format. Qualifications are to be limited to 12 single sided pages on standard 8 ½" x 11" letter size paper using 12-point font, excluding title sheet, resumes and project examples. Complete Qualifications shall include the following:

- **Cover Page:** A project cover page will outline the following elements.
 - **Project team**
 - **Project lead, with contact information**
 - **Brief overview of previous similar experience**
 - **Effort to meet Disadvantaged Business Enterprise requirements**
- **Consultant Team Overview:** Describe the project team members' firm, background, and project organization structure.
- **Relevant Work Experience:** Describe your team's experience related to Phase I Engineering Design for similar roadway reconstruction projects and experience related to grant management and administration. Include at least three examples.
- **Project Approach:** Outline the consultant(s)' project approach, including details about the following:
 - **Schedule**
 - **Community Engagement Strategy**
 - **Design Approach**
 - **Any other project elements that may make your team's approach unique**
- **References:** Please provide three professional references.
- **Fee Schedule:** Please provide standard fee schedule.
- **Insurance:** Confirm your team meets necessary insurance requirements.
- **Certification Statement (Optional):** In the interest of supporting local goals, additional consideration will be given for bids, which include a certification statement of any M/WBE proposed project participants.

Evaluation Criteria

The Evaluation Committee will review the submittals in accordance with the following criteria:

- Accurate and full understanding of the project scale, type, unique elements, and general approach to achieve the project goals. – (30%)
- Demonstrated success of proposed approach/methodology in past or current similar projects, including sub-consultants. – (30%)
- Availability and strength of committed personnel. – (20%)
- Organizational staffing plan to accomplish the goals and objectives of the project. – (15%)
- Commitment to meet the M/WBE goals. – (5%)

The Evaluation Team may choose to conduct interviews, oral presentations and/or seek clarification from selected Respondents. The City of Harvey will then contact the consulting firm the Evaluation Team finds most qualified for the project to negotiate the scope of services and contract fee. Should the first selected firm be unable to reach an agreement regarding the terms of a contract, the City of Harvey may enter into negotiations with another consultant/engineering firm of the top three (3) selected, and so on until an agreement is reached with a qualified firm. This will be a qualifications-based selection.

The City reserves the right to terminate this procurement at any stage if it is determined to be in the best interest of the City. In no event will the City be liable to Respondents for any cost or damages incurred by Respondents or other interested parties in connection with the procurement process, including but not limited to any and all costs of preparing responses to the RFQ and participation in any conferences, oral presentation or negotiations.

All responses submitted to the City are subject to the Freedom of Information Act. Respondent agrees not to pursue any cause of action against the City about disclosure of information.

Compliance with Laws

The selected firm agrees to be bound by all applicable Federal, State and Local laws, regulations and directives as they pertain to the performance of the contract.

No City of Harvey elected official, officer, or employee who participates in the procurement, management, or administration of engineering services contracts or subcontracts has, directly or indirectly, any financial or other interest in connection with the proposed engineering contracts or subcontracts.

No person or entity performing services for the City of Harvey has, directly or indirectly, any financial or other interest in any real property to be acquired for the project.

Questions

Questions concerning this request for qualifications should be addressed to Ms. Corean Davis, City Administrator at (708) 210-5300 ext. 365; cdavis@cityofharveyil.gov. Statements of Qualifications should be delivered to the City of Harvey, at the City Hall at 15320 Broadway Ave, Harvey, IL 60426 by the specified date and time. A bid opening will take place on October 23rd, at 4:30 PM at City Hall.